

Minutes of First Members Meeting of

The first meeting of the members of this limited liability company was held on _____, 20____, at _____ o'clock ____ . m., at the offices of the company located at _____.

Present at the meeting were the following people:

all of whom are designated as members of this limited liability company in the Articles of Organization of this company.

The following other persons were also present:

1. _____ was elected as the temporary chairperson of the meeting.

_____ was elected as the temporary secretary of the meeting.

2. The chairperson announced that the meeting had been duly called by the organizer(s) of the limited liability company, called the meeting to order, and determined that a quorum was present.

3. The chairperson reported that the Articles of Organization of the company had been duly filed with the State of _____ on _____, 20____, and that the organization of the company was effective as of _____, 20____.

Upon motion made and carried, a copy of the Articles of Organization of the company was ordered to be attached to the minutes of this meeting.

4. Upon motion made and carried, the members AGREED that:

The joint and individual acts of _____ and _____, the organizer(s) of this limited liability company, that were taken on behalf of the limited liability company are approved, ratified, and adopted as acts of the limited liability company.

5. The following persons were elected as managers of the limited liability company to serve until the first annual members meeting:

Name

Address

6. Upon motion made and carried, the annual salaries of the managers were fixed at the following rates until the next annual meeting of the members:

Name

Salary

7. Upon motion made and carried, it was agreed that the organizer(s) of the company be reimbursed, from company funds, the following amounts for organizational expenses:

Name

Reimbursement

8. Upon motion made and carried, it was agreed that the company would open a business checking account at the following banking institution:

9. A copy of the proposed Operating Agreement of the limited liability company was presented at the meeting and read by each member.

Upon motion made and carried, the members
 AGREED that:

The proposed Operating Agreement of this limited liability company is approved and adopted. A copy of this Operating Agreement is ordered to be attached to the minutes of this meeting.

10. The following persons have offered to transfer the property or money listed below to the limited liability company in exchange for the following shares of ownership in the limited liability company:

<i>Name</i>	<i>Property or Money</i>	<i>Ownership</i>
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Upon motion made and carried, the members
 AGREED that:

The assets proposed for transfer are good and sufficient consideration.

11. Upon motion made and carried, the members
 AGREED that:

The fiscal year of this limited liability company shall begin on _____ ,
 20 _____ , and end on _____ , 20 _____. This limited liability company
 shall report its income and expenses on a(n) _____ basis.

12. The following other business was conducted:

There being no further business, upon motion made and carried, the meeting was adjourned.

Dated _____, 20 _____

Signature of Secretary of Company

Printed Name of Secretary of Company