

Expense Chart of Accounts

Account #	Account Name and Description
	Advertising expenses
	Auto expenses
	Cleaning and maintenance expenses
	Charitable contributions
	Dues and publications
	Office equipment expenses
	Freight and shipping expenses
	Business insurance expenses
	Business interest expenses
	Legal expenses
	Business meals and lodging
	Miscellaneous expenses
	Postage expenses
	Office rent expenses
	Repair expenses
	Office supplies
	Sales taxes paid
	Federal unemployment taxes paid
	State unemployment taxes paid
	Telephone expenses
	Utility expenses
	Wages and commissions